

Manitoba Association of Parent Councils



Provincial Board of Directors Nomination Package for Independent Parent Representatives

Please read through this material carefully before letting your name stand for a position as either a PAC endorsed representative or as an independent parent representative on the Manitoba Association of Parent Councils (MAPC) Board of Directors.

This is an important decision which involves a considerable amount of dedication and time.

If you have any questions, please contact the Manitoba Association of Parent Councils office at (204) 956-1770 or 1-877-290-4702, or visit our website at www.mapc.mb.ca. We will be happy to answer any questions you have or put you in touch with a current Board Director who can share information with you about their experience on the MAPC Board of Directors.

Introduction

The Manitoba Association of Parent Councils (MAPC) mission statement is to support, promote, and enhance meaningful involvement and participation of parents in order to improve the education and well-being of children in Manitoba.

Working with other education stakeholders and groups, MAPC participates in various committees, advisory boards, and working groups, ensuring that the parental voice is heard in all educational matters in the province of Manitoba.

In addition to representing parents and parent groups to the educational stakeholders of Manitoba, MAPC also operates the MAPC Advocacy Project, which helps teach parents how to navigate their way through the education system when their child is faced with a challenge during their educational career.

MAPC is a not-for-profit organization. A Board of Directors, made up of parent volunteers from across Manitoba, meets throughout the year to govern the organization. Membership in MAPC is comprised of school councils and individuals from across the province.

The majority of MAPC's operating revenue is received from an operational grant from the Government of Manitoba, with some additional funding derived from membership fees. The Board of Directors maintains a provincial office and staff in Winnipeg, which provides continuous and consistent support to parents and school council members.

MAPC Values:

- Teamwork among staff, with and within the Board, with members, and all education partners
- Honesty in dealings with one another and with its membership
- Integrity – MAPC actions reflect its words
- Open and clear communication at all times
- Respect for every individual involved in the organization and for the diversity represented in the province of Manitoba

MAPC Nomination Protocols

It is our intent to ensure that potential nominees to the MAPC Board of Directors be duly recognized and supported by their respective communities and have recorded a full understanding of the level of commitment required if considering a role as an independent director.

MAPC needs to ensure that all nominees have the information that they require in order to make an informed decision on their intent and ability to serve at this enhanced level. MAPC Board of Directors has drafted policy which allows for greater clarity of role and intent for those who have indicated an interest in serving on the board in either a PAC endorsed or independent capacity.

Independent Nominations

- Potential nominees must have had prior communication with the Nominations Chair before formally filing their nominations.
- Nomination documents are verified by the MAPC office
- Verified documents are submitted to the Nomination Committee for review
- First interview is conducted by the Nominations Chair with the nominee
- Recommendations are presented to the Nomination Committee and MAPC Board of Directors
- Second interview is conducted by the Nomination Chair with the nominee and a minimum of two members of the Nominations Committee
- Nomination Committee makes a final recommendation to the MAPC Board of Directors regarding the acceptance or denial of a nominee, based on MAPC Policy

In addition to the above listed items, there is a separate form for independents where the following additional information must be included; whether they are a member of a PAC in good standing with MAPC and if not indicate their reason for wanting to be considered for the board of directors as an independent, whether they are actively involved in a school community and/or are the recognized parent/caregiver/grandparent/aunt or uncle/foster parent of a child or children currently enrolled in a school within the public school system in Manitoba, AND have two signers as per the list attached as identified and/or acceptable signers for the nomination (see attached Declaration of Guarantor for Proof of Identity and Endorsement)

***Warning to all MAPC nominees and guarantors!
Any false statement, misrepresentation or concealment of any material fact on this form,
or on any other required document presented in support of this nomination,
will constitute grounds for refusal of the nomination.***

Questionnaire for All Prospective MAPC Board Directors

1. Do you believe in MAPC's mission? Why?
2. What volunteer school council experience do you have?
3. Do you have other experience volunteering on a non-profit Board of Directors? Please specify.
4. What motivated you to get involved with MAPC?
5. What skills do you have to share with MAPC? (ie. Organizational skills, financial expertise, public speaking, etc.)
6. What skills do you hope to gain by volunteering with MAPC?

7. Do you have any particular areas of special interest related to education? Please specify.

8. Please share any other information or comments that you feel will help MAPC achieve its mission.

9. Do you currently have children attending school in Manitoba? If so, please list the grade(s) and school(s) – *optional*.

Name (printed)

Signature and Date

Phone Number and email address

*Please contact the MAPC office if your nomination has not been acknowledged by
April 06, 2012.*

Thank you for your time and interest!

Independent Parent Representative NOMINATION FORM (2012 - 2013)

Please fill in this form if you are an Independent Parent wishing to serve on the MAPC Board of Directors and if not indicate their reason for wanting to be considered for the board of directors as an independent, whether they are actively involved in a school community and/or are the recognized parent/caregiver/grandparent/aunt or uncle/foster parent of a child or children currently enrolled in a school within the public school system in Manitoba, **AND** have two signers as per the list attached as identified and/or acceptable signers for the nomination (*see attached Declaration of Guarantor for Proof of Identity and Endorsement*)

Nominee's Name: _____

Address: _____

Phone #: _____ Fax #: _____

Email Address: _____

School Name: _____ (*if not a member of a PAC – or not being nominated by your parent group - please share with us why you are interested in joining the Manitoba Association of Parent Councils as a Board Director*)

School Division: _____

Are you actively involved in your school community?

Are you the recognized parent/caregiver/grandparent/aunt or uncle/foster parent of a child or children currently enrolled in a school in Manitoba?

Have you included two nominators as the signers on the attached Declaration of Guarantor forms?

Please return this application, completed questionnaire, and the enclosed biography form to the MAPC office by: March 30, 2012. Please mail, fax, or email:

Nominations Committee
Manitoba Association of Parent Councils
1005 – 401 York Avenue
Winnipeg MB R3C 0P8
Fax: (204) 956-7780
Email: info@mapc.mb.ca

A MAPC representative will contact all nominees directly.

MAPC Declaration of Guarantor for an Independent Nominee to

Board of Directors of the Manitoba Association of Parent Councils (MAPC)

Surname : _____ **Given Name:** _____

Name of Org/Firm: _____ **Official Title:** _____

Bus. Telephone: _____ **Home Telephone:** _____

Business Address: _____

Knowledge of Nominee: (# of Years) _____ *(Must be minimum two years)*

Please place a check mark beside the applicable occupation or office:

<input type="checkbox"/> Medical Doctor	<input type="checkbox"/> Professional Accountant (CA, CMA, CGA)
<input type="checkbox"/> School Trustee, School Division Manitoba	<input type="checkbox"/> Teacher, Post Secondary with School
<input type="checkbox"/> RCMP, Municipal Police Force or Military	<input type="checkbox"/> Chief of Band with FN Band, Tribal Council
<input type="checkbox"/> Superintendent, School Division Manitoba	<input type="checkbox"/> Member of Parliament
<input type="checkbox"/> Notary Public	<input type="checkbox"/> Member of Legislative Assembly
<input type="checkbox"/> Principal, Public School with Division	<input type="checkbox"/> Manitoba Education Representative
<input type="checkbox"/> Teacher, Public School with Division	<input type="checkbox"/> MAPC Board of Director/Executive Member

I declare that I am actively employed or engaged in Canada in the occupation or office indicated above and that I am a Canadian citizen. To the best of my knowledge and belief, all the statements made in this nomination are true and the signature shown is a true representation of the nominee's signature. I have known the nominee for a minimum of two years.

I authorize MAPC to take such steps as it considers necessary to verify my authority to act as a qualified guarantor and to collect such information for that purpose. I authorize my employer, my professional association or my governing body (as the case may be) to disclose such personal information to MAPC as is necessary to confirm my qualification to act as a guarantor.

Guarantor's Signature: _____

Date: _____ **Signed at (City/Province):** _____